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Gwasanaethau Gweithredol a Phartneriaethol / Operational and Partnership Services

Deialu uniongyrchol / Direct line /: 01656 643148 /
643147

Gofynnwch am / Ask for: Mr Mark Anthony Galvin

Ein cyf / Our ref:

Eich cyf / Your ref:

Dyddiad/Date: Thursday, 15 February 2018

Dear Councillor,

CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the Corporate Overview and Scrutiny Committee will be held in Committee Rooms 2/3, Civic Offices, Angel Street, Bridgend, CF31 4WB on **Wednesday, 21 February 2018 at 09:30.**

AGENDA

1. Apologies for Absence
To receive apologies for absence from Members.
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008 (including whipping declarations)
3. Forward Work Programme Update 2017-18 3 - 16
4. Budget Monitoring - Quarter 3 2017-18 17 - 48

Invitees:

Cabinet and CMB

5. Urgent Items
To consider any item(s) of business in respect of which notice has been given in accordance with Part 4 (paragraph 4) of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.

Yours faithfully

P A Jolley

Corporate Director Operational and Partnership Services

Councillors:

JPD Blundell

N Clarke

J Gebbie

T Giffard

Councillors

CA Green

M Jones

RL Penhale-Thomas

B Sedgebeer

Councillors

RMI Shaw

JC Spanswick

T Thomas

CA Webster

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

21 FEBRUARY 2018

REPORT OF THE CORPORATE DIRECTOR – OPERATIONAL AND PARTNERSHIP SERVICES

FORWARD WORK PROGRAMME UPDATE 2017-18

1. Purpose of Report.

1.1 To present:

- a) the items due to be considered at the Committee's meeting to be held on 29 March 2018 and seek confirmation of the information required for the subsequent scheduled meeting to be held on 30 April 2018;
- b) a list of potential Forward Work Programme items for formal prioritisation and allocation to each of the Subject Overview and Scrutiny Committees.

2. Connection to Corporate Improvement Objectives/Other Corporate Priorities

- 2.1 The key improvement objectives identified in the Corporate Plan 2016–2020 have been embodied in the Overview & Scrutiny Forward Work Programmes. The Corporate Improvement Objectives were adopted by Council on 1 March 2017 and formally set out the improvement objectives that the Council will seek to implement between 2016 and 2020. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background.

- 3.1 Under the terms of Bridgend County Borough Council's Constitution, each Overview and Scrutiny Committee must publish a Forward Work Programme (FWP) as far as it is known.
- 3.2 An effective FWP will identify the issues that the Committee wishes to focus on during the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be adopted; i.e. will the Committee be undertaking a policy review/ development role ("Overview") or performance management approach ("Scrutiny").

Feedback

- 3.3 All conclusions made at Overview and Scrutiny Committee meetings, as well as recommendations and requests for information should be responded to by Officers, to ensure that there are clear outcomes from each topic investigated.
- 3.4 These will then be presented to the relevant Scrutiny Committee at their next meeting to ensure that they have had a response.

- 3.5 For Subject Overview and Scrutiny Committees (SOSC), when each topic has been considered and the Committee is satisfied with the outcome, the SOSC will then present their findings to the Corporate Overview and Scrutiny Committee (COSC) who will determine whether to remove the item from the FWP or to re-add for further prioritisation at a future date.
- 3.6 The FWPs will remain flexible and will be revisited at each COSC meeting with input from each SOSC and any information gathered from FWP meetings with Corporate Directors and Cabinet.

4. Current situation / proposal.

- 4.1 Attached at **Appendix A** is the Corporate Overview and Scrutiny forward work programme which includes the items scheduled for the next two meetings to be held 29 March 2018 and 30 April 2018. It is for the Committee to determine any further detail to request as part of these reports including any additional invitees they wish to attend to assist the Committee in its deliberations.
- 4.2 In addition to this, the Corporate Overview and Scrutiny Committee have responsibility for setting and prioritising the overall forward work programme for the Subject Overview and Scrutiny Committees.
- 4.3 Attached at **Appendix B** is the SOSCs FWP which includes the topics prioritised and agreed by the COSC for the next set of SOSCs in Table 1, as well as a list of proposed future topics at Table 2.
- 4.4 All lists have been compiled from suggested items at meetings of each of the Overview and Scrutiny Committees. It also includes information proposed from Corporate Directors, detail from research undertaken by Scrutiny Officers and information from FWP Development meetings between the Scrutiny Chairs and Cabinet.

Corporate Parenting

- 4.5 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a whole is the 'corporate parent' therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.¹
- 4.6 In this role, it is suggested that Members consider how each item they consider affects children in care and care leavers, and in what way can the Committee assist in these areas.
- 4.7 Scrutiny Champions can greatly support the Committee in this by advising them of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.

Identification of Further Items

¹ Welsh Assembly Government and Welsh Local Government Association 'If this were my child... A councillor's guide to being a good corporate parent to children in care and care leavers', June 2009

4.8 The Committee are reminded of the Criteria form which Members can use to propose further items for the FWP which the Committee can then consider for prioritisation at a future meeting. The Criteria Form emphasises the need to consider issues such as impact, risk, performance, budget and community perception when identifying topics for investigation and to ensure a strategic responsibility for Scrutiny and that its work benefits the organisation.

5. Effect upon Policy Framework & Procedure Rules.

5.1 The work of the Corporate Overview and Scrutiny Committee relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend.

6. Equality Impact Assessment

6.1 There are no equality impacts arising directly from this report.

7. Financial Implications.

7.1 The delivery of the Forward Work Programme will be met from within existing resources for Overview and Scrutiny support.

8. Recommendation.

8.1 The Committee is recommended to:

- a) Identify any additional information the Committee wish to receive in relation to their items scheduled for 29 March 2018 and 30 April 2018 including invitees they wish to attend;
- b) Confirm the items prioritised and delegated to the Subject Overview and Scrutiny Committees for April and following the Annual Meeting in May contained within Appendix B;
- c) Identify suitable items for Webcasting from both the COSCs and the SOSCs Forward Work Programmes.

DATE OF MEETING	COMMITTEE	SUBJECT
16 April 2018	SOSC 1	Early Help and Social Care
17 April 2018	SOSC 2	Dementia Care
19 April 2018	SOSC 3	Emergency Housing
Following Annual	SOSC 1	Budgetary Impacts of Parc Prison

Meeting		
Following Annual Meeting	SOSC 2	ALN Reform
Following Annual Meeting	SOSC 3	Waste
Following Annual Meeting	SOSC 1	
Following Annual Meeting	SOSC 2	
Following Annual Meeting	SOSC 3	

Andrew Jolley
Corporate Director – Operational and Partnership Services

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CF31 4WB

Corporate Overview and Scrutiny Forward Work Programme

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Meeting Date	Item	Scrutiny Officer	Author	Further Information	Invitees
21-Feb-18	2017/2018 Quarter 3 Financial Performance			To review 2017-18 financial performance as at 31 December 2017	Cabinet and CMB; Gill Lewis, Interim Head of Finance.
	City Deal			Revisit the City Deal item to monitor its progression. How are the Council proactively ensuring that we will benefit from the City Deal? What are Bridgend aiming to get out of the deal and when?	Leader; Deputy Leader; Darren Mepham, Chief Executive; Mark Shephard, Corporate Director Communities; Gill Lewis, Interim Head of Finance; Leader from Monmouthshire Council; Chair of City Deal Group.
29-Mar-18	Social Services and Wellbeing Financial Plan			BREP recommend that Scrutiny receive the Social Services Q1 Financial Plan as soon as possible detailing the proposals for how the Directorate are going to make the savings over the forthcoming year.	Cllr Phil White, Cabinet Member - Social Services and Early Help; Sue Cooper, Corporate Director - Social Services and Wellbeing; Darren Mepham, Chief Executive.
	Business Plan 2017-2018			To comment on Directorate 2017-18 business plans including its actions, milestones and performance measures	Cabinet and CMB; Gill Lewis, Interim Head of Finance; Yuan Shen, Corporate Performance Partnership and Transformation Manager.
30-Apr-18	City Deal or Community Safety Partnership			City Deal - as above or CSP - To provide Members with an overview of Community Safety Partnership priorities and projects	City Deal Invitees - As above CSP Invitees Andrew Jolley, Corporate Director - Operational and Partnership Services; Community Safety Team Leader; Super Intendent Martin Jones?
	Public Service Board			Updates from Public Service Board OVS Panel	
	Central South Consortium			Updates from CSC OVS Working Group	

Items for the future

	Budget Recs Review			BREP Rec - Report in early April to provide the Corporate Overview Scrutiny Committee with an update on the budget recommendations. They further requested that the Chief Executive and Leader be invited to attend this meeting.	
	Contract Management			Possibly Waste Contract	
	Collaboration Working			<ol style="list-style-type: none"> 1. Establish an understanding of the collaboration work that is being undertaken within the LA, including projects such as City Deal and Valleys Task Force; 2. Receive an update on the accountability arrangements that is in place of collaboration work/joint services; 3. Consider how collaboration work has assisted in achieving value for money and contributed to the Authorities overall budget savings; 4. Investigate and monitor the extent to which other LAs are working in collaboration with TCCs; 5. To receive the outcome of the Review currently being undertaken by Welsh Government in relation to TCCs and its impact on BCBC; 6. Explore how the Authority is collaborating with the Police and to what extent they have been approached to share the monetary burden especially in enforcement; 7 Explore why the Authority has not progressed joint services for HR other than the current pension system, as well as Finance and Democratic Services. 8 Internal collaboration – how are Corporate Directors learning from one another; what can be learnt, what positive aspects can be shared and how can this be transferred appropriately across other Directorates 	
	2017-2018 Quarter 4 Financial Performance			Trial day event. Members have requested that all Directors attend this session.	

Scrutiny Forward Work Programme

Table A

The following items were previously prioritised by the Subject OVS Committees and considered by Corporate at its last meeting where the top three items were scheduled in for the next round of meetings:

Date	Subject Committee	Item	Specific Information to request	Rationale for prioritisation	Proposed date	Proposed rationale for timing from Officers	Suggested Invitees	Prioritised by Committees	Webcast
07-Mar-2018	SOSC 2	Prevention and Wellbeing and Local Community Coordination	<p>To include information about the number of different initiatives that are available within the community as an alternative to statutory services.</p> <p>LCC projects to be referenced under a heading for each area – Ogmore, Llynfi and Garw Valleys – to ensure ease of reference to what projects are being carried out where.</p> <p>To include information on the work being undertaken with the 3rd Sector.</p> <p>What initiatives are available within the community?</p> <p>What input is provided by ABMU and what is provided by Bridgend Council?</p>		Proposed date March/April 2018		<p>Susan Cooper Corporate Director Social Services and Wellbeing;</p> <p>Clr Phil White, Cbeint Member - Social Services and Early Help</p> <p>Clr Dhanisha Patel, Cabinet Member - Wellbeing and Future Generations;</p> <p>Jacqueline Davies, Head of Adult Social Care;</p> <p>Andrew Thomas, Group Manager – Prevention and Wellbeing;</p> <p>Representation from 3rd Sector;</p> <p>Representation from ABMU / Cwm Taf.</p>		
12-Mar-2018	SOSC 1	School Modernisation Band B	<p>To advise committee on the development of the strategic outline plan for band b of the 21st century schools modernisation programme</p> <p>How did Band A improve attainment?</p> <p>What were the outcomes for Band A? How were they achieved. What lessons can be learnt for Band B?</p>	Scrutiny to inform the plans and refine the rationale for the development of the schools estate	Proposed by Officers - March 2018		<p>Lindsay Harvey, Interim Corporate Director - Education and Family Support;</p> <p>Clr Charles Smith, Cabinet Member for Education and Regeneration;</p> <p>Nicola Echanis, Head of Education and Early Help;</p> <p>Gaynor Thomas, Schools Programme Manager</p>		
21-Mar-2018	SOSC 3	Empty Properties	<p>How effective has this council been on bringing back into use empty properties over the last five years?</p> <p>Does this council have the appropriate policies and process in place to fully utilise the powers that we already have to tackle empty homes. For example - Empty Dwelling Management Orders and charging council tax premiums on long-term empty homes and second homes?</p> <p>What are the levels of empty homes across Bridgend?</p> <p>What is the potential loss of council tax receipts due to empty homes?</p> <p>Data on levels of empty properties and homes - how long they have been empty for and what contact has been made regarding them;</p> <p>Examples of case studies from Bridgend CBC;</p> <p>Good practice from across wales;</p> <p>Detail of Welsh Government policies;</p> <p>In relation to empty properties - could a breakdown of service provision be provided? To include contracts that we sub let out;</p> <p>Members queried how many section 215 have been used in relation to blight properties.</p>				<p>Andrew Jolley, Corporate Director; Operational and Partnership Services;</p> <p>Mark Shepherd, Corporate Director Communities;</p> <p>Jonathan Parsons, Group Manager Development;</p> <p>Martin Morgans, Head of Performance and Partnership Services;</p> <p>Clr Richard Young, Cabinet Member - Communities;</p> <p>Clr Hywel Williams, Deputy Leader;</p> <p>Welsh Government contacts?</p> <p>Helen Picton, SRS (VOG);</p> <p>Jennifer Ellis (RCT);</p>	SOSC 3 and SOSC 1 reprioritised this in Dec 2017 after it was rescheduled to accommodate other report	SOSC 3 highlighted this item as suitable for webcasting.

Page 10	16-Apr-2018	SOSC 1	Early Help and Social Care	<p>The process into how the following information will be presented will be confirmed following meetings with both Directorates Corporate Directors.</p> <ul style="list-style-type: none"> Up to date figures presenting the numbers of Looked After Children by Local Authority; A breakdown of referral figures, to include statistics from local pre-school nurseries; Outcome from the review undertaken by Institute of Public Care; What services are being provided post 16, given that research indicates shows that children who have been looked after, have the increased probability that their children will also end up in the care system; To evidence how the two services are working together and the impact on the LAC population. <p><i>Rec from BREP -</i> For Scrutiny to receive data relating to the Early Help and Safeguarding Board's joint dataset to evidence how the work being undertaken in relation to Early Help has impacted directly on social services.</p> <p>Detailed analysis of the causes and demands on Children's Social Services. Members commented that if this is not known and understood then the Authority cannot effectively plan for the future and Members cannot be assured that changes that are being introduced are fit for purpose.</p>				<p>Susan Cooper Corporate Director Social Services and Wellbeing; Lindsay Harvey, Interim Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Cllr Phil White, Cabinet Member – Social Services and Early Help; Nicola Echanis, Head of Education and Early Help. Laura Kinsey, Head of Children's Social Care; Mark Lewis, Elizabeth Walton James, Group Manager Safeguarding and Quality Assurance</p>	SOSC 1	
	17-Apr-2018	SOSC 2	Dementia Care	<ul style="list-style-type: none"> Include accurate and up to date figures on the people diagnosed with dementia in Bridgend County Borough for comparison with the number of people predicted to be living with dementia; Provide Members with the information which can be found on the Local GP Dementia Register which highlights prevalence of dementia by area throughout the borough and type of dementia. The Panel recommend that these statistics are presented on a map diagram for ease of reference. If possible, Members wish that this data be elaborated upon to include age, and whether the numbers show if diagnosis was received prior to moving into the borough; Provide an update on the review of joint intentions with health and the third sector and include information regarding the production of a dementia strategy and delivery plan - stating milestones, target dates and responsible officers. Provide an update on existing discussions with nursing care providers in relation to the development of nursing residential care places for people with dementia; <p>Include facts and figures on people with dementia living in Cardiff as well as Neath Port Talbot and Swansea for comparison to Bridgend. Comparisons with other LAs such as Maesteg and the Vale on dementia awareness training to consider how successful the Authority has been in making Bridgend Dementia friendly.</p>			<p>Proposed change from Directorate from 7 March as will take time to get the detailed information as it is not owned by the LA and needs to be gathered from Health etc.</p>	<p>Susan Cooper Corporate Director Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jacqueline Davies, Head of Adult Social Care; Representative from Age Concern Wales; Representative from ABMU; Representative from Bavo.</p>		Corporate highlighted this item as suitable for webcasting.
	19-Apr-2018	SOSC 3	Emergency Housing	<p>Is the current emergency housing provided by BCBC meeting the needs of the service users? Is the current provision a good use of public resources? Should an alternative provision be made to ensure families, in particular children, achieve their potential. Service user numbers Service user demographic –ages, disabilities, gender Outcomes Challenges faced daily by families using provision –health, dentist, mental health, schools *Members have requested a possible site visit</p>	<p>members asked for this item to be prioritised by the Corporate Committee to address the homelessness across the county which has increased and can be seen by the increased number of people sleeping in tents.</p>			<p>Andrew Jolley, Corporate Director – Operational and Partnership Services; Martin Morgans, Head of Performance and Partnership Services Cllr Dhanisha Patel, Cabinet Member - Wellbeing and Future Generations;</p>	SOSC3 SOSC 1	
	TBC	SOSC 1	Budgetary Impacts of Parc Prison	<p>How much core funding does BCBC receive to deal with the impact of a prison being located within its boundary? What is the true cost of servicing this need? Is there a different impact due to Parc Prison being privately run as opposed to being run by the Prison Service? Educational aspects in prisons and their impact; What Community Services does Parc Prison provide? What does Parc Prison give back to the County Borough of Bridgend; What 3rd Sector services are provided at Parc; Details on the impact on housing; What input does the Probation Service have with working with the Authority and with the resettlement of prisoners.</p>		<p>Proposed by Directorate for May-June 2018</p>	<p>Ongoing discussions with WG over financial position -more appropriate to receive later in year</p>	<p>Susan Cooper, Corporate Director Social Services and Wellbeing Jacqueline Davies, Head of Adult Social Care Cllr P White, Cabinet Member Services and Early Help Cllr Charles Smith, Cabinet Member for Education and Regeneration; Representative from Parc prison; Representation from Health Service Provider; Representation from 3rd Sector – Drug and Alcohol services for example; Representation from Probation Service; Representation from housing department.</p>		

TBC	SOSC 2	ALN Reform	<p>When the Bill has been further progressed, report to include consideration of the following points:</p> <p>a) How the Authority and Schools are engaging with parents over the changes to the Bill?</p> <p>b) What the finalised process is for assessments and who is responsible for leading with them?</p> <p>c) What involvement/responsibilities do Educational Psychologists have under the Bill?</p> <p>d) Has the Bill led to an increase in tribunals and what impact has this had? This is set against the context of the recent announcement by the Lifelong Learning Minister that instead of saving £4.8m over four years the Bill could potentially cost £8.2m due to an expected increase in the number of cases of dispute resolution.</p> <p>e) Given that the Bill focuses on the involvement of young people and their parents, what support is available for those involved in court disputes?</p> <p>f) Outcomes from the Supported Internship programme.</p> <p>g) Support for those with ALN into employment.</p> <p>h) Staffing - Protection and support for staff, ALNCO support, workloads and capacity.</p> <p>i) Pupil-teacher ratios and class sizes and impact of Bill on capacity of teachers to support pupils with ALN</p> <p>j) How is the implementation of the Bill being monitored; what quality assurance frameworks are there and what accountability for local authorities, consortiums and schools?</p>	Needs revisiting to monitor implementation of the Bill and if needs are being met as well as impact on future budgets	Proposed by SOSC 1 to be revisited in next years FWP		<p>Lindsay Harvey, Interim Corporate Director - Education and Family Support;</p> <p>Cllr Charles Smith, Cabinet Member for Education and Regeneration;</p> <p>Nicola Echanis, Head of Education and Early Help.</p> <p>Michelle Hatcher, Group Manager Inclusion and School Improvement</p> <p>Third Sector Representatives</p>		SOSC 2 highlighted this item as suitable for webcasting.
TBC		<p>Waste Services Contract</p> <p><i>(Confirmation required as to whether Scrutiny can receive re-dacted contract - if contract being considered, item needs to go to Corporate OVSC, other issues are for SOSC)</i></p>	<p>Members would like the report to include an update on the following:</p> <p>The impact of the recently recruited senior managers associated with the Bridgend contract and front line operative staff. Was recruitment successful? Have all Members now been given full inductions and training</p> <p>Information on the updates to the CRC centre including the instalment of the polystyrene baler and webcam so residents are able to monitor the traffic flow at the site.</p> <p>Change of days for the communal collections - Has this happened? Has the service shown improvements since the change?</p> <p>Impact of the new collection vehicles. Have they made collection rounds more efficient?</p> <p>Outcome of the review of BCBC in house Street Scene enforcement activity</p> <p>Longer term trend of flytipping. What are the figures of flytipping in the Borough? Have they improved? Domestic or business?</p> <p>A review of the AHP bags be considered when Scrutiny revisit the subject of 'Waste' in approximately 12 months time to include the monetary against environmental impact.</p>	Members requested that this item is prioritised by the Corporate Committee for June 2018 so they can monitor the contract and ensure that improvements to the delivery of the service are made. Members requested that this item remain until significant improvements are made and the service is at a satisfactory level for residents.	SOSC 3 proposed revisit item in June 2018		<p>Mark Shepherd, Corporate Director Communities;</p> <p>Cllr Hywel Williams, Deputy Leader;</p> <p>Cllr Richard Young, Cabinet Member – Communities;</p> <p>Zak Shell, Head of Streetscene;</p> <p>Maz Akhtar, Regional Manager Kier</p> <p>Julian Tranter, Managing Director Kier</p> <p>Claire Pring, Kier</p>	SOSC 3 Jan 18	

Table B

The following items were deemed important for future prioritisation:

Item	Specific Information to request	Rationale for prioritisation	Proposed date		Suggested Invitees		Webcast
Safeguarding	<p>To include Safeguarding activity in both Children and Adult Services.</p> <p>To also cover:</p> <ul style="list-style-type: none"> Regional Safeguarding Boards Bridgend Corporate Safeguarding Policy CSE DOLS <p>Report to provide statistical data in relation to service demands and evidence how quickly and effectively the services are acting to those needs.</p> <p>To evidence how the two services are working together and the impact on the LAC population.</p> <p>To receive the outcome of the in depth analysis which was currently being undertaken within the Council.</p> <p>To include information on Advocacy for Children and Adults:</p> <ul style="list-style-type: none"> The outcome from the Advocacy Pilot Scheme The current system Social Services & Wellbeing Act Regional Children Services advocacy Adult Services – Golden Thread Project <p>What costs are associated to assessments that are contracted out.</p>	Members stressed that this subject must be considered by Scrutiny on their FWP as is a huge responsibility of the Authority and Scrutiny must ensure the work being undertaken to protect some of the most vulnerable people is effective and achieving outcomes.	Pilot for Advocacy ends April. Therefore proposed date May/June 2018.		<p>Susan Cooper Corporate Director Social Services and Wellbeing;</p> <p>Cllr Phil White, Cabinet Member – Social Services and Early Help;</p> <p>Jacqueline Davies, Head of Adult Social Care;</p> <p>Laura Kinsey, Head of Children’s Social Care;</p> <p>Elizabeth Walton James, Group Manager Safeguarding and Quality Assurance</p> <p>Richard Thomas, Strategic Planning and Commissioning Officer</p>	SOSC2 Jan 18	
Annual Recommendations/feedback Update to each SOSC	Update on all feedback that required follow up and recommendations - Cabinet and Officer ones		Proposed for March 2018 to inform next years FWP planning		None		
Care and Social Services Inspectorate Wales (CSSIW) Inspection of Children's Services.	The Committee requested that they receive an information report detailing the progress of the plan and update Members whether or not the actions have addressed the issues raised by the Inspectorate.		Going to Corporate Parenting on 24 Jan - Scrutiny Officers to pick up and send to Committee				
Remodelling Fostering Project	<p>Further project as part of the Remodelling Children's Social Services</p> <ul style="list-style-type: none"> - Detail regarding the upskilling of three internal foster carers to provide intensive, therapeutic step down placements as part of Residential Remodelling project - Review of the foster carer marketing and recruitment strategy at a draft/early stage to allow members input into the process 				<p>Susan Cooper, Corporate Director, Social Services and Wellbeing;</p> <p>Cllr Phil White, Cabinet Member – Social Services and Early Help;</p> <p>Laura Kinsey, Head of Children’s Social Care;</p> <p>Pete Tyson, Group Manager – Commissioning;</p> <p>Lauren North, Commissioning and Contract Management Officer;</p> <p>Natalie Silcox, Group Manager Childrens Regulated Services.</p>		
Home to School Transport	<p>To provide assurances on rationalisation of Learner Transport as far as possible in order to make budget savings:</p> <p>Update on pilot that school transport team proposing to run in Spring and Summer terms 2017-2018 - to support the enforcement of bus passes on home to school transport contracts. As part of this pilot, the Authority is also investigating opportunities to track the use of our school bus services by individual pupils.</p> <p>Update on Recommendation from BREP: The Panel recommend the need for the Authority to adopt a Corporate approach in relation to Home to School Transport maximising the LA's minibuses such as those used for day centres. It is proposed that this be supported by slightly amending the opening and closing times of day centres so that the buses can be available for school transport. Other aspects that could be considered include the exploration of whether school staff could transport children and young people instead of hiring independent drivers.</p> <p>To test and scrutinise the current licensing and school transport regime to gain assurances that it provides adequate protection against the potential of putting children and vulnerable children at risk from those who are in a position of trust. Changes to the DBS status of their employees to be scrutinised to ensure that children are not being put at undue risk.</p> <p>To provide robust scrutiny and recommendations on how the current regime can be improved.</p> <p>To provide assurances to the public and maintain public confidence in the system of school transport</p> <p>Report to include</p>	<p>To provide assurances on rationalisation of Learner Transport as far as possible in order to make budget savings.</p> <p>To test and scrutinise the current licensing and school transport regime to gain assurances that it provides adequate protection against the potential of putting children and vulnerable children at risk from those who are in a position of trust. Changes to the DBS status of their employees ought to be scrutinised by an Overview & Scrutiny Committee at the earliest opportunity to ensure that children are not being put at undue risk.</p> <p>To provide robust scrutiny and recommendations on how the current regime can be improved.</p> <p>To provide assurances to the public and maintain public confidence in the system of school transport</p>					

Update on the current arrangements of how licensing and school transport operates within the County Borough since the change in 2015 to the Police National Policy for disclosing non-conviction information to the local authority. Information to include a report from South Wales Police on its approach to disclosing information it holds about licencees following arrests, charges and convictions.

What is the current relationship between the local authority's licensing and school transport departments in relation to the disclosure of information from South Wales police?

Is there sufficient oversight on behalf of the local authority and a risk of contractors withholding information which may prejudice the continuation of their contract?

Further Proposed Items

Highways Services	To include information of efficiency savings and the impact of what the MTFS has on the service			Proposed by HOS as had been drafted previously for scrutiny but did not go due to timing issues - felt that Mmembers need to know info - <i>could this be an information report instead?</i>	Mark Shepherd, Corporate Director Communities; Cllr Richard Young, Cabinet Member – Communities; Zak Shell, Head of Streetscene; Andrew Hobbs, Group Manager Streetworks		
Community Services	Rec from BREP The Committee recommend that Scrutiny consider a future item on what other Local Authorities are doing to respond to the gap in provision in Community Services.					SOSC2 Feb 18	
Collaboration with Police	The Panel highlighted the need to work more closely with the Police and therefore proposed that a Research and Evaluation Panel be established to look at Policing of the borough on a local level. Members proposed the following points and areas to go to the Research and Evaluation Panel for consideration as part of their ongoing investigative work: a) As the delegated powers to the Police and PCSO's varies between local authorities, the Panel recommend that clarification be provided on what powers have been assigned to the Police and what has been retained be the LA to inform all Members, members of the public, Inspectors and PCSOs; b) How often does the Chief Executive and Leader meet with key people in the Police to discuss and align priorities; c) How often do both the Corporate Director – Operational and Partnership Services and the Corporate Director - Communities meet with their counterparts in the Police to discuss community policing and safety within the County Borough and align priorities. d) The need for a joint plan between Police and the LA; e) How the Police assist the LA in relation to safeguarding vulnerable adults and children.						
Remodelling Children's Residential Services Project	SOSC 1 requested that the item be followed up by Scrutiny in the future for monitoring purposes, incorporating evidence of outcomes.						
CSSIW investigation into LAC	The Committee requested that the outcome of the CSSIW investigation into Looked After Children be provided to Scrutiny for information when it becomes available.						
CAMHS	With reference to the responses received in relation to Child Adolescent Mental Health Services Members on 12 December 2018, Members note that most of the replies feature an element of work in progress and have asked to retain the item on the FWP for future review. To receive an update on current provision and further advise on current situation in relation to comments and conclusions made on 12 December 2018.						

The following items for briefing sessions or pre-Council briefing

Item	Specific Information to request
Overview of Direct Payment Scheme	To update Members on the Direct Payments Process.
Social Services Commissioning Strategy	To include information on what work has taken place following the Social Services and Wellbeing Act population assessment. To also cover the following: <ul style="list-style-type: none"> Regional Annual Plan Bridgend Social Services Commissioning Strategy
Western Bay Regional Report	Update on situation and way forward with WB and Regional Working?

Residential Remodelling - Extra Care Housing	Site visit to current Extra Care Housing and then to new site once work has begun
Children's Social Services	Briefing for SOSC 1 on Child Practice Reviews - details of latest CPRs over last 12-18 months - what recommendations have come out of them, how have they been responded to, how have they helped inform future work to help safeguard children.

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

21 FEBRUARY 2018

REPORT OF THE INTERIM HEAD OF FINANCE

BUDGET MONITORING – QUARTER 3 2017-18

1.0 Purpose of this report

1.1 The purpose of this report is to provide Corporate Overview and Scrutiny Committee with an update on the Council's financial position as at 31st December 2017.

2.0 Connections to Corporate Improvement Objectives and Other Corporate Priorities

2.1 The budget monitoring report provides an overview of the current financial position and projected outturn for the year against the budget approved by Council in March 2017. The allocation of budget determines the extent to which the Council's corporate improvement priorities can be delivered.

3.0 Background

3.1 On 1st March 2017, Council approved a net revenue budget of £258.093 million for 2017-18, along with a capital programme for the year of £63.854 million, which has since been updated to £49.893 million taking into account new approvals and slippage of schemes into 2018-19. As part of the Performance Management Framework, budget projections are reviewed regularly and reported to Cabinet on a quarterly basis. The delivery of agreed budget reductions is also kept under review and reported to Cabinet as part of this process.

4.0 Current Situation

4.1 Summary financial position at 31st December 2017

4.1.1 The Council's net revenue budget and projected outturn for 2017-18 is shown in Table 1 below.

Table 1- Comparison of budget against projected outturn at 31st December 2017

Directorate/Budget Area	Original Budget 2017-18 £'000	Revised Budget 2017-18 £'000	Projected Outturn 2017-18 £'000	Projected Over / (Under) Spend Qtr 3 2017-18 £'000	Projected Over / (Under) Spend Qtr 2 2017-18 £'000
Directorate					
Education and Family Support	108,448	108,396	108,230	(166)	(274)
Social Services and Wellbeing Communities	64,683	64,809	66,831	2,022	1,937
Operational and Partnership Services	23,858	23,795	23,783	(12)	(119)
Chief Executives and Finance	15,249	15,359	14,633	(726)	(723)
	3,886	3,921	3,750	(171)	(111)
Total Directorate Budgets	216,124	216,280	217,227	947	710
Council Wide Budgets					
Capital Financing	10,184	10,184	8,835	(1,349)	(1,325)
Levies	7,020	6,952	6,982	30	15
Apprenticeship Levy	700	700	612	(88)	(91)
Council Tax Reduction Scheme	14,254	14,254	13,667	(587)	(449)
Insurance Premiums	1,559	1,559	1,559	0	0
Building Maintenance	900	889	807	(82)	0
Pension Related Costs	1,258	1,203	430	(773)	(773)
Other Council Wide Budgets	6,094	6,072	3,585	(2,487)	(585)
Total Council Wide Budgets	41,969	41,813	36,477	(5,336)	(3,208)
Appropriations to / from Earmarked to Reserves			3,144	3,144	3
Total	258,093	258,093	256,848	(1,245)	(2,495)

4.1.2 The overall projected position at 31st December 2017 is a net under spend of £1.245 million, comprising £947,000 net over spend on directorates and £5.336 million net under spend on Council wide budgets. The under spend on Council wide budgets' has increased since the last quarter as a result of reduced demand to date for additional pay and price inflationary increases, and delays in the implementation of welsh language standards, following appeals. In addition, funding for a number of budget pressures were no longer required. Going forward, in 2018-19 there is a proposal to reduce these budgets by £2.610 million as part of MTFs budget reductions, which will reduce the capacity within these budgets to meet unexpected pressures. The net position takes into account the draw down by directorates of £2.788 million from earmarked reserves during the year. A detailed analysis of the more significant projected under and over spends is set out in section 4.3.

4.1.3 There have been no significant virements between budgets since those reported to Cabinet at the end of quarter 2 in October 2017. The only adjustments made are a technical adjustment to allocate additional price inflation for learner transport contracts from September 2017.

- 4.1.4 Previous reports to Cabinet identified potential in-year budget pressures in respect of energy increases for both gas and electricity, and indicated that further analysis would be undertaken to establish the impact on directorate budgets. We are still not in a position to know the full impact of any price rises, so the position will continue to be monitored during the winter period and any adjustments needed to directorate budgets will be processed as figures become more certain. A worst case assumption of price increases of around 30%, with a financial impact of £750,000 to £1 million has been built into current projections for pay and prices in 2017-18.
- 4.1.5 A large increase in energy prices would commit funding available within corporate budgets, and will put pressure on budgets going forward into 2018-19, where they are subject to significant reductions. Inflation rates are gradually increasing (CPI was 3.0% in December 2017 compared to 1.8% in January 2017), so the budget will continue to be monitored closely during the remainder of the year.
- 4.1.6 The net budget for the financial year has been set assuming full implementation of the current year budget reduction requirements across the Council's budget, which amount to £5.852 million. Where proposals to meet this requirement have been delayed or are not achievable, directorates have been tasked with identifying alternative proposals to meet their requirements such as vacancy management, or bringing forward alternative budget reduction proposals.
- 4.1.7 In November 2017 Cabinet was presented with the draft Medium Term Financial Strategy (MTFS) for 2018-19 to 2021-22. It included a number of pressures facing Welsh Councils over the life of the MTFS. This reiterated the need to develop recurrent budget reduction proposals, based on the most likely scenario, amounting to £31.9 million over the next four years. Since then, the Welsh Government has published its Final Local Government Settlement on 20th December, the key headline being that core funding for local government in 2018-19 will increase by 0.2% compared to the current year, with a projected reduction of 1.0% indicated for the following year.

Against that background it is essential that expenditure is kept within the overall approved budget and that longer term proposals continue to be developed so that the Council has as much flexibility as possible to meet the challenges which lie ahead.

- 4.1.8 At year end consideration will be given to requests from directors to carry forward any planned directorate under spends for specific purposes into the following year, in line with the Council's Reserves and Balances Protocol, as long as these can be met from within the Council's cash limited budget for 2017-18. This is in line with the reports to Cabinet and Council on the MTFS, and the Council's Financial Procedure Rules. Similarly, consideration will be given to any over spends to determine whether these should be carried forward as a first call on the directorate budget for the following year. Finally, outstanding prudential borrowing will be repaid, where possible, to reduce future capital financing charges. However, a decision will not be made until towards the end of the financial year when the overall outturn position is more definite.

4.2 Monitoring of Budget Reduction Proposals

Budget Reductions 2016-17

4.2.1 A report was presented to Cabinet on 27th June 2017 on Financial Performance 2016-17. In the report it was highlighted that, of the £7.477 million budget reduction proposals for 2016-17, £2.385 million were not met in full, with a shortfall in the financial year of £1.845 million. The report stated that these proposals would continue to be monitored alongside current year proposals, with mitigating action to achieve them to be identified. At quarter 2 there was still £755,000 outstanding, but for quarter 3 this has reduced to £705,000. A summary of the latest position is attached as Appendix 1. This comprises the following budget reduction proposals set out in Table 2 below:

Table 2 – Monitoring of Budget Reductions 2016-17

Ref	Budget Reduction Proposal	Target Saving £000	Current Shortfall £000
RES40	Change Out of Hours Service provided by Built Environment	22	22
ASC19	Develop a Delivery Model for the Bridgend Resource Centre	108	100
CH25	Reduction in Safeguarding LAC numbers and related reduction in costs	357	357
ASC6	Management, Admin and Training Implement measures to achieve 7% and 5% across the 2 years	76	26
ASC23	Changes in Workforce	100	100
CH22	Remodelling of Children's Respite and Residential Care	200	100
Total		863	705

4.2.2 Directorates are seeking to identify mitigating actions to meet the balance of the 2016-17 budget reduction shortfalls in this financial year. In the longer term, these proposals must be realised or must be met through alternative budget reduction proposals in order to deliver a balanced budget position. Some of these will be met through new models of working, such as the Corporate Landlord model or remodelling of social care.

Budget Reductions 2017-18

4.2.3 The budget approved for 2017-18 included budget reduction proposals totalling £5.852 million, which is broken down in Appendix 2 and summarised in Table 3 below. The current position is a projected shortfall on the savings target of £1.840 million, or 31% of the overall reduction target. This has increased since quarter 2, when the shortfall was projected to be £1.726 million.

Table 3 – Monitoring of Budget Reductions 2017-18

	Total Budget Reductions Required	Total Budget Reductions Likely to be Achieved	Shortfall
DIRECTORATE /BUDGET REDUCTION AREA	£'000	£'000	£'000
Education and Family Support	577	411	166
Schools	869	869	0
Social Services and Wellbeing	2,283	1,049	1,234
Communities	767	402	365
Operational and Partnership Services	535	535	0
Chief Executive & Finance	414	339	75
Council Wide Budgets	407	407	0
TOTAL	5,852	4,012	1,840

A comparison of the RAG position against quarter 2 in 2017-18 is provided below. To ensure consistent reporting across directorates a clearer definition of each RAG status is now provided as a key to Appendices 1 and 2:

	2017-18 Q3		2017-18 Q2	
	£000	%	£000	%
Green	2,583	44%	2,604	44%
Amber	1,527	26%	1,741	30%
Red	1,742	30%	1,507	26%
Total	5,852	100%	5,852	100%

Whilst the overall value and percentage of budget reduction proposals classed as GREEN has stayed the same between quarters 2 and 3, the total and percentage classed as RED has increased. Shortfalls have increased in both the Education and Family Support Directorate (increase of £74,000) and Communities Directorate (increase of £40,000). Any non-achievement will have a significant impact on the outturn position.

4.2.4 The most significant budget reduction proposals unlikely to be achieved include:

- EFS1 and EFS2 Implementation of Learner Transport Policy and School Transport efficiencies (£60,000);
- EFS15 Delegation of Speech and Language Therapy to Schools (£75,000);
- ASC17 Managed Service Reductions Residential and Respite Care (£414,000);
- CH25 Reduction in Safeguarding Looked After Children (LAC) numbers (£260,000);
- SSW1 Impact of the Prevention and Wellbeing agenda (£668,000);
- COM18 Reductions to the budget for the Materials Recovery and Energy Centre (MREC) (£200,000);
- COM19 Introduction of Permitting Scheme for Road Works (£100,000);
- CEX3 To put Council Tax and some aspects of benefits online and to collaborate with others (£150,000)

Appendix 2 identifies the projected amount of saving against these proposals and action to be taken by the directorate to mitigate the shortfall. Directors continue to work with their staff to deliver their proposals or alternatives and this is reflected in the forecast outturn for the year.

4.2.5 As outlined in the MTFs reports to Cabinet and Council, MTFs Principle 12 states that “Resources are allocated to deliver the Bridgend Change Programme based on clear strategic plans that are kept under review by Corporate Directors to maintain alignment with the MTFs and a MTFs Budget Reduction Contingency will be maintained”. A Budget Reduction Contingency was established in 2016-17 and used to partly mitigate shortfalls on a number of budget reduction proposals. This reserve was increased at the end of 2016-17 to provide capacity to support shortfalls on budget reduction proposals in 2017-18 and, following agreement with the S151 officer, is being used to mitigate the shortfall on the following budget reduction proposal in this financial year.

COM 18	MREC	£200,000
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During the remainder of the financial year the S151 officer will consider further applications from directorates to the MTFs Budget Reduction Contingency Reserve to mitigate some of the shortfalls.

4.3 Commentary on the financial position as at 31st December 2017

A summary of the financial position for each main service area is attached as Appendix 3 to this report and comments on the most significant variances are provided below. Any further draw down from earmarked reserves will be undertaken at year end.

4.3.1 Education and Family Support Directorate

The net budget for the Directorate for 2017-18 is £108.396 million. Current projections indicate an under spend of £166,000 at year end. The main variances are:

EDUCATION & FAMILY SUPPORT DIRECTORATE	Net Budget	Projected Outturn	Projected Variance Over/(under) budget	% Variance
	£'000	£'000	£'000	
Inter Authority Recoupment	(499)	(367)	132	-26.5%
Home to School Transport	4,774	5,078	304	6.4%
Pupil Support	388	284	(104)	-26.8%
Catering Services	718	545	(173)	-24.1%
Integrated Working	898	645	(253)	-28.2%
Youth Justice	366	307	(59)	-16.1%

Schools' Delegated Budgets

- The schools' delegated budget is reported as balanced in any one year as any under or over spend is automatically carried forward, in line with legislation, into

the new financial year before being considered by the Director of Education and Family Support in line with the 'Guidance on Managing School Surplus Balances'.

- Net overall school balances totalled £866,000 at the start of the financial year. In quarter 2 it was reported that 31 schools (25 primary, 5 secondary and 1 special) were projecting a deficit balance at year end, with a projected overall deficit balance for school delegated budgets of £1.234 million. At the end of quarter 3, 26 primary schools, 4 secondary schools and 1 special school (52.5% of all schools) are projecting a deficit balance at year end with a projected overall **deficit** balance for school delegated budgets of £1.159 million.

Central Education and Family Support Budgets

Inter Authority Recoupment

- There is a projected over spend of £132,000 on the recoupment expenditure budget due to an increase in out of county placements from 24 at the end of 2016-17 to 26 currently, with 1 new placement pending, in order to meet the needs of individual pupils. In addition, there is a projected shortfall in recoupment income of £100,000 due to a reduction in other local authority placements at Heronsbridge and Ysgol Bryn Castell from 33 in the Summer Term to 27 from December 2017.

Home to School Transport

- There is a projected over spend of £304,000 on Home to School Transport. There have been significant increases in eligible pupils for both Post 16 Home to College transport and primary education of 16.5% and 18.1% respectively from 2016-2017 to 2017-2018. There are also significant additional pressures caused by increased numbers of eligible pupils with Additional Learning Needs, in particular those pupils with autism spectrum disorders. Although a learner travel policy was approved by Cabinet in September 2015 with subsequent budget reductions of £1.6 million the savings generated have not been as high as anticipated due to the need to undertake safe route assessments and deal with legal challenges. Safe route assessments which will allow the full implementation of the new policy have not progressed as quickly as anticipated but should be complete by the end of the year.

Pupil Support

- There is a projected under spend of £104,000 which has arisen primarily due to the cessation of the volunteer driver service pending the outcome of the review of the service.

Catering Services

- The under spend of £173,000 has primarily arisen as a result of higher demand for meals than anticipated when the budget was set as well as strong performance on vacancy management.

Integrated Working

- There is a projected under spend of £253,000. £165,000 of this is due to maximisation of grant funding and £88,000 due to vacancy management within the Integrated Family Support Service (IFSS). These savings are not recurring.

Youth Justice

- There is an under spend of £59,000 as a consequence of moving to alternative premises. This saving will contribute to future MTFS savings.

4.3.2 **Social Services and Wellbeing Directorate**

The Directorate's net budget for 2017-18 is £64.809 million. Current projections indicate an over spend of £2.022 million at year end. The main variances are:

SOCIAL SERVICES AND WELLBEING DIRECTORATE	Net Budget	Projected Outturn	Projected Variance Over/(under) budget	% Variance
	£'000	£'000	£'000	
Services to Older People	19,581	19,781	200	1.0%
Adult Social Care - Assessment and Care Management	4,713	4,232	(481)	-10.2%
Learning Disabilities Residential Care	1,347	1,474	127	9.4%
Care at Home for Learning Disabilities	7,334	7,828	494	6.7%
Services to Adults with Learning Disabilities	(166)	141	307	-184.9%
Physical Disabilities - Equipment and Adaptions	859	936	77	9.0%
Looked after Children - LAC	10,690	11,739	1,049	9.8%

Services to Older People

- There is a projected over spend of £200,000 against older person services in total. The main reason for this is due to MTFS budget reductions being applied to the budget but actual savings being unrealised to date. The directorate is currently undertaking a full financial review and formulating a financial plan to identify alternative cost reduction opportunities.

Adult Social Care - Assessment and Care Management

- There is a projected under spend of £481,000 across assessment and care management in adult social care, including £121,000 on assessment and care management for older people and £180,000 on services for people with physical disabilities, arising mainly from staff vacancies. The directorate has managed these vacancies in order to generate cost savings in-year. Potentially, these vacant posts will need to be filled over the next year.

Learning Disabilities Residential Care

- There is a projected over spend of £127,000 as a result of the complexity of needs within the learning disability residential service together with the demand for residential respite services. The cost for learning difficulties care and support can be very high with the average cost of learning difficulty residential care totalling £1,360 per week or £71,000 per annum.

Care at Home for Adults with Learning Disabilities

- There is a projected over spend of £494,000 as a result of increased spend on direct payments for adults with learning disabilities, along with an over spend on domiciliary care and supported living schemes. The average number of direct payment recipients has increased from 98 in 2016-17 to 108 in 2017-18 to

date. Also, due to the complex nature of care and support within learning difficulties, the costs of packages of care for domiciliary care and support increased significantly.

Services to Adults with Learning Disabilities

- There is a projected over spend of £307,000 due to MTFs budget reductions being applied to the budget but actual savings being unrealised to date. The directorate is currently undertaking a full financial review and formulating a financial plan to identify alternative cost reduction opportunities.

Physical Disabilities – Equipment and Adaptations

- There is a projected over spend due to increased spend on equipment and adaptations in order to allow people to live independently within their own homes. This is a more cost effective service delivery model than alternatives, which could include residential provision or even hospital stays, resulting in further social services intervention.

Looked After Children (LAC)

- There is currently a projected over spend of £1.049 million on LAC prior to the draw down of any earmarked reserves. MTFs budget reductions have resulted in the budget being reduced by around £1 million over the last three years, including a reduction of £260,000 in 2017-18. However, compared to the outturn position in 2016-17 of £1.4 million over spend before drawdown of earmarked reserves, the current financial projection represents a significant improvement, which reflects the service's strategy to place more children into more cost effective placements.
- Whilst the average number of LAC has increased to 387 compared to 385 in 2016-17, there has been a substantial change in the type of placements, which is driving the reduction in expenditure per child.
- Consideration will be given during the final quarter of the year to draw down of funding from the LAC earmarked reserve.

4.3.3 Communities Directorate

The net budget for the Directorate for 2017-18 is £23.795 million and the current projection is an anticipated under spend of £12,000. The main variances are:

COMMUNITIES DIRECTORATE	Net Budget	Projected Outturn	Projected Variance Over/(under) budget	% Variance
	£'000	£'000	£'000	
Development	310	470	160	51.6%
Waste Disposal	4,613	4,798	185	4.0%
Waste Collection	2,732	2,935	203	7.4%
Street Lighting	1,550	1,450	(100)	-6.5%
Highways Service (DSO)	2,533	2,383	(150)	-5.9%
Network Management	128	188	60	46.9%
Fleet Services	(22)	148	170	-772.7%
Car Parking	(369)	(314)	55	-14.9%
Engineering Services	84	(71)	(155)	-184.5%
Parks & Open Spaces	2,236	1,976	(260)	-11.6%

COMMUNITIES DIRECTORATE	Net Budget	Projected Outturn	Projected Variance Over/(under) budget	% Variance
	£'000	£'000	£'000	
Streetscene Support	304	229	(75)	-24.7%
Property (Estates)	1,333	1,203	(130)	-9.8%

Development

- The projected over spend in Development is primarily due to a downturn in planning application income in Development Control (£165,000). Fee income is subject to considerable fluctuations between years, depending on number and type of applications. For example in 2016-17, the service generated a surplus of £139,000 which was used to balance the overall Communities Directorate position.

Waste Disposal

- There is a budget reduction target of £200,000 for 2017-18 in respect of the MREC. As the procurement exercise to secure a new operator for the facility is still ongoing, as outlined in paragraph 4.2.5, the MTFS Budget Reduction Contingency is being applied against this proposal. The majority of the over spend (£130,000) has occurred due to the long standing fixed price minimum tonnage disposal contract which the Council is committed to honouring with its neighbour Neath Port Talbot (NPT) CBC, combined with a secondary issue of separation and classification of waste from Community Recycling Centres (this specific issue has now been resolved). The Council is currently working closely with Neath Port Talbot to renegotiate the terms of this arrangement.

Waste Collection

- There is a projected over spend of £203,000 on waste collection services. This is due to a combination of factors. The fixed price, minimum tonnage, disposal contract, which the Council is committed to honouring with its neighbour Neath Port Talbot (NPT) CBC, is a contributing factor as a drop in commercial waste tonnage and income (£220,000) has not generated a corresponding reduction in cost. The Council is currently working closely with Neath Port Talbot CBC to renegotiate the terms of this arrangement. There have been higher than anticipated costs (£185,000) early on in the new waste collection contract due to better than expected take up of the Council's new Absorbent Hygiene Products (AHP) collection service, which has given a welcome boost to the Council's performance against the Welsh Government's statutory recycling target. These over spends have been offset by reduced costs arising from a delay in undertaking capital works at Tondu depot (£65,000), and the consequent revenue implications of these, and under spends on the waste awareness budget (£75,000) and one-off income from Waste and Resources Action Programme (WRAP).

Street Lighting

- The projected under spend of £100,000 has arisen following the LGBI programme of replacements of lanterns and subsequent reduction in energy costs and required maintenance. This will contribute to future MTFS targets.

Highways Services

- There is a projected under spend of £150,000 as a result of additional resurfacing works on the A470 and M4 commissioned by the South East Wales Trunk Road Agency (SWTRA), which is responsible for managing, maintaining and improving the motorways, trunk roads and associated assets throughout the South Wales region on behalf of the Welsh Government.

Network Management

- The over spend of £60,000 is primarily due to the delay in the implementation of the MTFS target of £100,000 against the introduction of a permit scheme, resulting from time taken to progress the business case with Welsh Government, which is partly offset by staff vacancies (£40,000).

Fleet Services

- There is a projected over spend across the service, similar to 2016-17, due to a downturn in income arising from reduced spend by directorates. The directorate has sought to mitigate this during the financial year and is currently undertaking a review of the fleet service.

Car Parking

- There is a projected over spend across the service of £55,000. This is due to the projected non-achievement of the 2017-18 budget reduction target of £50,000 pending a review of car park charges, including staff and members, with the balance from historic shortfalls in car pass income. The car park review has been updated and a project board has been established to take this forward.

Engineering Services

- There is a projected under spend across the service of £155,000 as a result of an anticipated higher than budgeted level of income. This is due to the balance of work on EU/non EU funded projects compared with previous years and the differing chargeable rates allowed.

Parks & Open Spaces

- There is a projected under spend of £260,000 across the service. This is mainly due to under spends in staffing (£205,000), in particular seasonal grounds maintenance staff where it has been difficult to recruit this year (£135,000) and vacancy management to meet streetworks efficiency MTFS targets in 2018-19 (£70,000). The balance of the projected under spend of £50,000 is due to the proposed timescale in respect of a tender for children's playground equipment, where works will partly slip into 2018-19.

Streetscene Support

- There is a projected under spend across the service of £75,000 as a result of staffing vacancies and efficiencies on non-staffing budgets pending future MTFS budget reduction targets.

Property (Estates)

- There is a projected under spend across the service of £130,000. This is as a result of a combination of staff vacancies in the service (£200,000), an under spend on running costs for corporate buildings (£30,000), and an under spend on corporate cleaning (£60,000), which are partly offset by a projected shortfall

in income targets of £165,000 primarily due to under occupancy at the Innovation Centre and Bridgend Market. This service is within the scope of the Corporate Landlord review, so may be impacted by the outcome of that review.

4.3.4 Operational and Partnership Services Directorate

The net budget for the Directorate for 2017-18 is £15.359 million and current projections anticipate an under spend against this budget of £726,000. The main variances are:

OPERATIONAL AND PARTNERSHIP SERVICES DIRECTORATE	Net Budget	Projected Outturn	Projected Variance Over/(under) budget	% Variance
	£'000	£'000	£'000	
Housing Options and Homelessness	1,557	1,343	(214)	-13.7%
Legal (including Admin)	2,510	2,326	(184)	-7.3%
Member and Mayoral Services	1,850	1,662	(188)	-10.2%
Customer Services	1,284	1,058	(226)	-17.6%
ICT	3,823	4,137	314	8.2%

Housing Options and Homelessness

- The net under spend of £214,000 is a combination of reduced costs on temporary accommodation, following the receipt of non-recurrent grant funding, and also vacancy savings across the service, including community safety. In October 2017, Council approved the use of £120,000 of the service under spend towards structural repairs at Brynmenyn Homelessness Unit. A further commitment has been made to meet the cost of an out of county housing related placement. Any recurrent savings will be put towards the MTFS for next year.

Legal Services

- The under spend on legal services is due mainly to staffing vacancies, and some under spends on non-pay budgets. These will be considered as part of the MTFS for 2018-19.

Member and Mayoral Services

- The majority of the projected under spend (£145,000) is in respect of the Members' Community Action Fund following the delay in implementation after the Council elections in May. Any under spend will be carried forward and ring-fenced for members to use prior to the end of October 2018, as agreed in the training provided.

Customer Services

- The under spend relates partly to posts held vacant in preparation for future MTFS savings, in addition to savings arising from a temporary secondment to progress digital transformation, which is funded from an earmarked reserve (£62,000), and under spends on superannuation costs (£42,000).

ICT

- The net over spend has arisen as a result of under spends on vacancies within the team, along with an under spend of approximately £275,000 on software licences, which are offset by revenue contributions to capital for investment in PCs, digital meeting rooms, and data storage, totalling £790,000, as approved by Council on 4th October 2017. The majority of the savings on software are ring-fenced for 2018-19 MTFS savings.

4.3.5 **Chief Executives and Finance**

The net budget for the Directorate for 2017-18 is £3.921 million and current projections anticipate an under spend against this budget of £171,000. The main variances are:

CHIEF EXECUTIVES AND FINANCE	Net Budget	Projected Outturn	Projected Variance Over/(under) budget	% Variance
	£'000	£'000	£'000	
Internal Audit	313	283	(30)	-9.6%
Housing Benefits Administration	689	506	(183)	-26.6%
Taxation and Sundry Debtors	41	126	85	207.3%

Internal Audit

- The under spend mainly relates to a rebate in respect of a reduced number of audit days received in the 2016-17 financial year as a result of staff vacancies within the service. There is currently a review of the staffing structure in progress.

Housing Benefits Administration

- There is an under spend in respect of the administration of housing benefit arising mainly from staffing vacancies, but also changes in staffing hours, additional annual leave purchases and unanticipated grant income.

Taxation and Sundry Debtors

- There is a projected shortfall of £85,000 on income from court costs, as well as an over spend on staffing arising from the delay in implementing channel shift.

4.3.6 **Council Wide budgets**

This section includes budgets, provisions and services which are council wide, and not managed by an individual directorate. The budget is £41.813 million and the projected outturn is £36.477 million, resulting in a projected under spend of £5.336 million. The main variances are detailed below:

COUNCIL WIDE BUDGETS	Net Budget	Projected Outturn	Projected Variance Over/(under) budget	% Variance
	£'000	£'000	£'000	
Capital Financing Costs	10,184	8,835	(1,349)	-13.2%
Council Tax Reduction Scheme	14,254	13,667	(587)	-4.1%
Pension Related Costs	1,203	430	(773)	-64.3%
Other Council Wide Budgets	6,072	3,585	(2,487)	-41.0%

Capital Financing

- The projected under spend of £1.349 million is a combination of an under spend on interest paid due to lower borrowing than anticipated (£1.26 million), as Council uses its own internal resources to finance schemes, and additional interest received from current investments. A review will be undertaken during the final quarter of the year to identify any further debt repayment opportunities.

Council Tax Reduction Scheme

- The projected under spend of £587,000 is a result of lower demand than forecast for the Council Tax Reduction Scheme. This a demand led budget which is based on full take up, but actual take up is not known until year end. There was a £300,000 budget reduction in the MTFs for 2017-18 and further reductions are proposed for future years.

Pension Related Costs

- The projected under spend of £773,000 is a consequence of low demand on the budget for auto enrolment, with the September 2017 deadline for take-up having now passed, and low demand for funding in respect of other in-year pension or national insurance pressures. These under spends will be put forward for future MTFs savings.

Other Council Wide Budgets

- The under spend of £2.487 million has increased from the quarter 2 projection for a number of reasons, not least more up to date information on likely demand for additional funding for unknown budget pressures and inflation increases. In general it is a combination of lower than anticipated requirements for funding of inflationary pressures, delays in implementation of certain welsh language standards following appeal (£307,000) as well as under spends on the Glamorgan Records Office (£80,000), following the repayment of prudential borrowing at the end of 2016-17. It also includes an under spend on the PFI equalisation reserve (£187,000) as sufficient reserve has now been built up.
- It should be noted that this projection could change significantly during the remainder of the financial year, depending on inflationary increases referred to in section 4.1, the extent of inclement weather during the winter period and further demands on the Council Tax Reduction Scheme. At this point in the financial year it is prudent to assume that all other budgets will be fully spent by year end.

These budgets have been reviewed as part of the MTFs 2018-19 to 2021-22 and will be subject to significant reductions over the life of the MTFs.

4.4 Capital programme monitoring

4.4.1 This section of the report provides Members with an update on the Council's capital programme for 2017-18. The original budget approved by Council on 1st March 2017 has been further revised and approved by Council during the year to incorporate budgets brought forward from 2016-17 and any new schemes and grant approvals. The revised programme for 2017-18, which was approved by Council on 20th December 2017, totalled £49.893 million. Since then there have been new approvals of £434,000 and slippage of £4.495 million into 2018-19, following discussions with directorates on scheme progress, bringing the revised programme to £45.832 million, of which £34.103 million is met from BCBC resources, including capital receipts and revenue contributions from earmarked reserves, with the remaining £11.729 million coming from external resources. The main areas of slippage are:

- Penyfai Primary School (£357,000) – final payments in respect of outstanding land issues;
- Porthcawl Sea Defences (£1.072 million) – contract has been awarded, awaiting spend profile from contractor;
- Fleet Vehicle Replacement (£500,000) – a fleet replacement plan has been drawn up, but unlikely to be implemented in this financial year.
- Mandatory Disabled Facilities Grants (£500,000) – funding committed but not likely to be incurred in this financial year.

4.4.2 Appendix 4 provides details of the individual schemes within the capital programme, showing the budget available in 2017-18 compared to the projected spend. Commentary is provided detailing any issues associated with these projects, and the reason for any slippage.

4.4.3 At this point in the financial year, and following discussions with directorates, it is assumed that all other projects will be in line with the budget as set out in Appendix 4. However, this will depend upon scheme progress during the financial year and any inclement weather experienced, which may place additional pressure on project timescales.

4.5 Review of Earmarked reserves

4.5.1 The Council is required to maintain adequate financial reserves to meet the needs of the organisation. The MTFs includes the Council's Reserves and Balances Protocol which sets out how the Council will determine and review the level of its Council Fund balance and Earmarked Reserves. A quarter 3 review of the particular pressures that were to be covered by earmarked reserves was undertaken and Directorates have drawn down funding.

4.5.2 The cumulative draw down by Directorates is £2.788 million from specific earmarked reserves and there have been net additions of £3.743 million (£598,000 of which has been incurred against directorate budgets) as shown in Table 4 below.

Table 4 – Movement on Earmarked Reserves to the end of Quarter 3

Opening Balance 1/04/17 £'000	Reserve	Net Additions / Re- classifications £'000	Draw-down £'000	Closing Balance 31/12/17 £'000
	Corporate Reserves:-			
	Education & Family Support	30	-475	
	Social Services & Wellbeing	0	-63	
	Communities	996	-863	
	Operational and Partnership Services	0	-288	
	Chief Executives & Finance	300	-19	
	Non-Directorate	1,038	0	
39,260	Total Corporate Reserve	2,364	-1,708	39,916
	Directorate Earmarked Reserves:-			
663	Education & Family Support	20	-57	626
1,916	Social Services & Wellbeing	0	-191	1,725
1,167	Communities	1,021	-150	2,038
246	Operational and Partnership Services	286	-22	510
300	Chief Executives & Finance	0	-6	294
4,292	Total Directorate Reserves	1,327	-426	5,193
	Equalisation & Grant Earmarked Reserves:-			
230	Education & Family Support	0	-200	30
0	Social Services & Wellbeing	0	0	0
2,364	Communities	52	-346	2,070
153	Operational and Partnership Services	0	-73	80
45	Chief Executives & Finance	0	-35	10
2,792	Total Directorate Reserves	52	-654	2,190
46,344	Total Usable Reserves	3,743	-2,788	47,299

4.5.3 The review also examined:-

- commitments against existing reserves and whether these were still valid;
- earmarked reserve requests from Directorates as a result of emerging issues and;
- emerging risks for the Council as a whole.

Table 5 below details the creation of new earmarked reserves, increases to existing earmarked reserves and amounts that have been unwound from reserves.

Table 5 – Net Appropriations to/from Earmarked Reserves during Quarter 3

	Additions/ Unwound up to Qtr 2 £'000	New/ Addition to Reserves Qtr 3 £'000	Additions/ Unwound up to Qtr 3 £'000
Corporate Reserves:-			
Major Claims Reserve	62	0	62
Building Maintenance Reserve	30	0	30
Capital Feasibility Fund	0	102	102
Corporate Pressures Contingency	0	1,000	1,000
Capital Programme Contribution	0	889	889
Property Disposal Strategy	0	5	5
ICT & Finance Systems	-24	300	276
Total Corporate Reserves	68	2,296	2,364
Directorate Reserves:-			
Directorate Issues	100	721	821
City Deal Reserve	598	0	598
Porthcawl Regeneration	0	80	80
Car Parking Strategy	-175	0	-175
Donations Reserve Account	2	1	3
Total Directorate Reserves	525	802	1,327
Equalisation & Grant Reserves:-			
Highways Reserve	9	43	52
Total Equalisation & Grant Reserves	9	43	52
Total Usable Reserves	602	3,141	3,743

4.5.4 The additions include an increase of £889,000 to the Capital Programme Contribution Reserve and £102,000 for Capital Feasibility, a new Corporate Pressures Contingency Reserve of £1 million to provide one off temporary relief in the event of unforeseen over-spends on corporate budgets following significant reductions proposed in the 2018-19 budget, and an additional £721,000 for various Directorate Issues, as well as £300,000 for ICT potential re-tender costs. These additions have been funded from the projected under spend on other non-Directorate budgets at period 9. There are also additions which are from de-minimis capital receipts (£5,000) and highways commuted sums (£43,000).

4.5.5 A full breakdown of total movement on earmarked reserves at 31st December is provided in Appendix 5.

5.0 Effect upon policy framework & procedural rules

5.1 As required by section 3 (budgetary control) of the Financial Procedure Rules; Chief Officers in consultation with the appropriate Cabinet Member are expected to manage their services within the approved cash limited budget and to provide the

Chief Finance Officer with such information as is required to facilitate and monitor budgetary control.

6.0 Equality Impact Assessment

6.1 There are no implications in this report.

7.0 Financial implications

7.1 These are reflected in the body of the report.

8.0 Recommendations

8.1 The Committee is requested to

- note the projected revenue and capital outturn position for 2017-18;

Gill Lewis

Interim Head of Finance and Section 151 Officer

January 2018

Contact Officer

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Background Papers

Individual Directorate Monitoring Reports

MTFS Report to Council – 1st March 2017

Council report on 20th December 2017: Porthcawl Regeneration Scheme (Revised capital programme 2017-18 to 2026-27)

MONITORING OF OUTSTANDING 2016-17 BUDGET REDUCTIONS

Ref.	Budget Reduction Proposal	Original RAG 2016-17 £000	Current RAG £000	Amount of saving likely to be achieved £000	Comments
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RAG STATUS KEY

RED	Not likely to be achieved at all in this financial year or less than 25%.
AMBER	Reduction not likely to be achieved in full in financial year but greater than 25%
GREEN	Reduction likely to be achieved in full

EDUCATION & FAMILY SUPPORT

CH3	Retender Learner Transport contracts	100		100	Re-alignment of budgets within the Education and Family Support Directorate for 2017-18 (mainly from Inter Authority Recoupment budget) have mitigated the pressure from Learner Travel historic saving proposals.
CH4	Rationalise Special Education Needs transport	150		150	
CH9	School transport route efficiencies	200		200	
RES40	Change Out of Hours Service provided by Built Environment	22		0	To be delivered through the Corporate Landlord model. New structure agreed and consultation due to commence.
Total Education and Family Support		472		450	

SOCIAL SERVICES & WELLBEING

Theme 1 - Remodel Service Delivery					
ASC19	Develop a Delivery Model for the Bridgend Resource Centre	108		8	Budget reduction of £100k unlikely to be achieved in 2017-18. This is contributing to the current overspend within Social Services. The directorate is reviewing all its budgets with a view to reducing costs elsewhere to offset this.
ASC21	Transfer Family Care Service to the Community Hubs	210		210	The shortfall was met from underspends across the service in 2016-17. Full year saving should be achieved in 2017-18
CH25	Reduction in Safeguarding LAC numbers and related reduction in costs	357		0	The early intervention and safeguarding board are working to reduce the number of looked after children and related costs.
Theme 1 - Remodel Service Delivery - sub-total		675		218	
Theme 2 - Service Efficiencies					
ASC6	Management, Admin and Training Implement measures to achieve 7% and 5% across the 2 years	76		50	The shortfall was offset from underspends across the service in 2016-17. Staffing budgets being reviewed as they become vacant
ASC23	Changes in Workforce	100		0	The shortfall was offset from underspends across the service in 2016-17. Staffing budgets being reviewed as they become vacant
CH22	Remodelling of Children's Respite and Residential Care	200		100	Remodelling underway. £100k achieved to date. Further remodelling will hopefully result in further savings against out of county costs contributing to this proposal.
Theme 2 - Service Efficiencies - sub-total		376		150	
Theme 3 - Income Generation					
ASC20	Introduce charges for supplementary holiday support in Learning Disabilities	100		100	This proposal is unlikely to generate the level of savings against this particular proposal, so budgets have been realigned across the directorate.
Theme 3 - Income Generation		100		100	
Total Social Services & Wellbeing Directorate		1,151		468	

COMMUNITIES

COM9	Review of Highways maintenance/DLO Services	417		417	Restructures have now been completed and were in place for the start of the 2017-18 financial year.
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Ref.	Budget Reduction Proposal	Original RAG 2016-17 £000	Current RAG £000	Amount of saving likely to be achieved £000	Comments
COM21	Review of overtime across Highways/Streetscene	90		90	Restructures in COM 9 took into consideration overtime budgets. Restructures have now been completed and were in place for the start of the 2017-18 financial year.
RES29	To rationalise the core office estate - leasing of Raven's Court	195		195	A one-off payment of prudential borrowing in 2017-18 in respect of Raven's Court to reduce future capital financing costs, has enabled the re-alignment of budgets to ensure the MTFS saving can be realised going forward.
Total Communities Directorate		702		702	

CHIEF EXECUTIVE

FINANCE

RES27	To put Council Tax and some aspects of benefits online and to collaborate with others	60		60	Savings made elsewhere in 16-17 (Housing Benefit Admin under-spend), and restructure in 17-18 will achieve the £60k annual saving.
Total Chief Executive		60		60	

GRAND TOTAL REDUCTIONS	2,385	1,680
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REDUCTIONS SHORTFALL	705
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MONITORING OF 2017-18 BUDGET REDUCTIONS

Ref.	Budget Reduction Proposal	Original 2017-18 £'000	Current RAG Status (RAG)	Amount of saving likely to be achieved £000	Mitigating Actions
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RAG STATUS KEY

RED	Not likely to be achieved at all in this financial year or less than 25%.
AMBER	Reduction not likely to be achieved in full in financial year but greater than 25%
GREEN	Reduction likely to be achieved in full

EDUCATION & FAMILY SUPPORT

CENTRAL EDUCATION & FAMILY SUPPORT

EFS1	Phased implementation of Learner Transport Policy regarding statutory distances for free travel.	20	RED	0	Underspends across other directorate areas would have to meet any shortfall
EFS2	School transport route efficiencies.	40	RED	0	Underspends across other directorate areas would have to meet any shortfall
EFS3	Achieve full cost recovery on Catering Service, through a combination of efficiencies and price increase	79	GREEN	79	None required
EFS4	Reduction in budget for Development Team	68	GREEN	68	None required
EFS5	Removal of Nursery development grant to private settings - Nursery Development Grant which is currently used for Grants to the childcare sector and training to improve the quality of early years provision in Bridgend and to enable the childcare workforce to meet and fulfil their legal requirement .	30	GREEN	30	None required
EFS7	To review the Built Environment Service Level Agreement with Schools to achieve full cost recovery.	31	RED	0	Underspends from vacancy management within Built Environment will have to meet this shortfall. This MTFs proposal will have to be the first call on savings identified from the Corporate Landlord Review.
EFS10	Transfer of management of the centre to Flying Start along with efficiency review of running costs of the building	75	GREEN	75	Will require close monitoring in-year to ensure target is met.
EFS13	WJEC - re-alignment of budget to reflect actual charge from WJEC.	10	GREEN	10	None required
EFS15	Speech and language therapy - This is a proposal to delegate the Speech and Language Service to schools- School Based Model. Other Local Authorities such as Cardiff, Neath Port Talbot and Swansea have moved towards a school based model with the involvement of an SLA with Health which has proven to be a successful model. This proposal would negate the local authority's requirement to manage the service resulting in a release of the management structure of the service.	75	RED	0	Vacant posts held to meet delay in implementation
EFS24	It is proposed to undertake a restructure to Business/Management Support to look for efficiencies.	74	GREEN	74	None required
EFS25	Education Psychology - This proposal is predicated on losing the post of Lead Education Psychologist. Through Collaboration with other Local Authorities in the Consortia the role of the Lead Education Psychologist could potentially be shared. The Education Psychology part of this role will remain to ensure there is no reduction in EP capacity. The management capacity is what would be potentially lost.	75	RED	0	Alternative savings put forward by the Directorate to mitigate the removal of this saving proposal (see below)
	Alternative to EFS25: Reduction to Central Special Educational Needs Budget (£20,000), Equipment budget (£26,000) and vacant posts	0	GREEN	75	Permanent alternative savings across the Inclusion Service identified to meet the shortfall from EFS25 not being implemented.
Total Education and Family Support		577		411	
SCHOOLS					
SCH1	Removal of Protection to Schools Budgets	869	AMBER	869	The impact of the 1% efficiency saving on schools will require close monitoring during 2017/18. Movement on current deficit/surplus balance projections throughout 17/18 will provide evidence as to how much of this saving is likely to be achieved.
Total Schools		869		869	
Total Education & Family Support Directorate		1,446		1,280	

SOCIAL SERVICES & WELLBEING

Theme 1 - Remodel Service Delivery					
ASC3	Link the work on the new assessment framework to the new national eligibility criteria as part of the Social Services and Wellbeing Act	150	GREEN	150	None required
ASC7	Reprovision and remodelling of Shared Lives	50	GREEN	50	None required

Ref.	Budget Reduction Proposal	Original 2017-18 £'000	Current RAG Status (RAG)	Amount of saving likely to be achieved £000	Mitigating Actions
ASC9	Review Continuing Health Care (CHC)-eligible cases to secure appropriate contribution to packages of care	100		100	None required
ASC17	Managed Service Reductions Residential & Respite Care	414		200	The directorate is currently reviewing all of its budgets with a view to reducing budgets elsewhere to contribute to this shortfall
CH25	Reduction in Safeguarding LAC numbers and related reduction in costs	260		0	The service is continuing work to identify high cost placements and alternative lower cost placements that would benefit the child themselves
COM13	Transfer of directly operated centres and review of grant support to voluntary organisations	39		20	Shortfall will have to be met from underspends in other service areas.
SSW4	New models of service delivery within AWEN cultural trust.	101		101	None required
Theme 1 - Remodel Service Delivery - sub-total		1,114		621	
Theme 2 - Service Efficiencies					
ASC12	Continued efficiencies within LD Day Services	120		120	None required
HL2	Review Healthy Living Partnership Contract	308		308	None required
Theme 2 - Service Efficiencies - sub-total		428		428	
Theme 3 - Income Generation					
ASC10	Develop income stream for specialist Mental Health placements at Glyn Cynffig	73		0	The service is looking at other budget reduction opportunities within Glyn Cynffig following a failure to sell placements.
Theme 3 - Income Generation sub-total		73		0	
Theme 4 - Prevention and Wellbeing					
SSW1	Impact of the Prevention and Wellbeing agenda	668		0	Robust budget monitoring via the Head of Service, Group and team managers continues on a monthly basis to ensure that all possible action is taken to manage this savings target. There is a risk however that due to demographic and complex needs of individuals that this target may not be met. The directorate is currently reviewing all of its budgets with a view to reducing budgets elsewhere to contribute to this shortfall
Theme 4 - Prevention and Wellbeing sub-total		668		0	
Total Social Services & Wellbeing Directorate		2,283		1,049	

COMMUNITIES

COM5	Reduction to Winter Maintenance Budget	60		60	None required
COM7	Technical Surveys - Reduction in budget to cover only costs of SCRIM/SCANNER and a number of other required inspections	5		5	None required
COM8	Reduction in road marking maintenance	10		10	None required
COM9	Removal of Security budget Waterton	20		20	None required
COM12	Broad review of car park charging including staff and elected member parking passes	50		0	Underspends across other directorate areas will have to meet this shortfall
COM14	Reduction in Adult Community Learning provision	70		70	Ongoing review required of appointments of Adult Tutors to maintain this underspend.
COM16	A substantial cut of 25% was made to the service in 2015/16 on top of savings in previous years, limiting the scope for further reductions. 2017/18 - £21k – A reduction in the BCBC tourism marketing budget, and reducing the mobile TIC budget, for the financial year 2017/2018. 2018/19 -£40k cut in commissioning budget to support 3rd Sector with Community Asset Transfer. This is part of the Strategic Regeneration Fund. 2019/20 -£20k reduction in the Events budget in 2019/20. It is not possible to reduce the budget prior to this due to existing commitments (Urdd, Women's Open, Senior Open, Town Centre Events programme). This is a part of the SRF match-funding budget.	21		21	None required
COM17	Reduction to core budget for Civil Parking Enforcement Team.	50		50	Will require close monitoring in-year.
COM18	Reductions to the budget for the Materials Recovery and Energy Centre (MREC) Introduction in 17/18 of savings achieved through the current procurement being undertaken with Neath Port Talbot CBC for the provision of new operator arrangements for the MREC facility at Crumlyn Burrows.	200		0	None required

Ref.	Budget Reduction Proposal	Original 2017-18 £'000	Current RAG Status (RAG)	Amount of saving likely to be achieved £000	Mitigating Actions
COM19	Permitting Scheme road works net of existing income of £95,000	100		0	Underspends across other directorate areas would have to meet any shortfall
COM21	Rights of Way - removal of contribution to Coity Walia	21		6	Underspends across other directorate areas would have to meet any shortfall
COM24	AD procurement - Reduction in budget through savings in the treatment of the Councils domestic food waste, through a joint procurement exercise with the City and County of Swansea (CCS) for the treatment of food waste by anaerobic digestion (AD)	100		100	None required
COM32	Review of Lifeguard services to consider length of season and beach coverage.	60		60	None required
Total Communities Directorate		767		402	

Ref.	Budget Reduction Proposal	Original 2017-18 £'000	Current RAG Status (RAG)	Amount of saving likely to be achieved £000	Mitigating Actions
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CHIEF EXECUTIVES

FINANCE

CEX1	To reduce the number of Finance and accountancy staff	50		50	None required
CEX2	To reduce the number of Internal Audit hours commissioned from joint service	60		60	None required
CEX3	To put Council Tax and some aspects of benefits online and to collaborate with others	150		75	Allocated between Housing Benefits & Council Tax. Council tax savings will not be achieved until Channel Shift has been incorporated for several months and actual savings will not be realised until 18-19. Under-spends realised elsewhere will mitigate overall.
CEX6	To reduce the number of corporate directors	120		120	None required
CEX11	Implement fines for non return of Single Person Discounts	34		34	Actual implementation will not be until end of 2017-18 so should be achieved. If not, under spends realised elsewhere will mitigate overall.
Total Chief Executives		414		339	0

OPERATIONAL AND PARTNERSHIP SERVICES

OPS1	Public Protection Collaboration	20		20	None required.
OPS2	Restructure of Legal, Democratic and Procurement.	150		135	Savings made elsewhere due to reallocation of target.
Housing					
OPS3	Non staff Budget, Review Service Level Agreements and Staffing.	50		50	None required.
Human Resources					
OPS4	To reduce number of staff in HR, OD and Communications and business support	140		118	Savings made elsewhere because the MTFS saving target was reallocated within the directorate.
OPS5	Non Staffing	10		10	None required.
ICT					
OPS6	Call tariff efficiency	40		25	Savings made from Software
OPS7	Review non staff budgets for communications, supplies training and equipment	65		155	None required.
Transformation					
OPS8	Staff restructure	60		22	Remainder of target met from Performance section of Legal.
Total Operational & Partnership Services		535		535	

CORPORATE / COUNCIL WIDE

CWD2	Reduction in other Corporate budgets including pay and price provision.	107		107	None required
CWD4	Reduction in provision for Council Tax Reduction Scheme	300		300	None required
Total Corporate / Council Wide		407		407	

GRAND TOTAL REDUCTIONS	5,852		4,012	
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REDUCTIONS SHORTFALL			1,840	
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2,523	2,583
2,794	1,527
535	1,742
5,852	5,852

69%

BRIDGEND COUNTY BOROUGH COUNCIL	Budget 2017-18			Projected Outturn	Projected Variance Over/(under) budget	% Variance
	Expenditure Budget	Income Budget	Net Budget			
	£000	£000	£000			
EDUCATION AND FAMILY SUPPORT						
School Delegated Budgets	109,011	(21,802)	87,209	87,209	0	0.0%
Learning	10,126	(3,159)	6,967	7,086	119	1.7%
Strategic Partnerships & Comm	24,682	(11,403)	13,279	13,015	(264)	-2.0%
Built Environment	5,378	(4,437)	941	920	(21)	-2.2%
TOTAL EDUCATION AND FAMILY SUPPORT	149,197	(40,801)	108,396	108,230	(166)	-0.2%
SOCIAL SERVICES AND WELLBEING DIRECTORATE						
Adult Social Care	57,145	(15,772)	41,373	42,254	881	2.1%
Sport, Play and Active Wellbeing	6,044	(873)	5,171	5,166	(5)	-0.1%
Safeguarding & Family Support	19,083	(818)	18,265	19,411	1,146	6.3%
TOTAL SOCIAL SERVICES AND WELLBEING	82,272	(17,463)	64,809	66,831	2,022	3.1%
COMMUNITIES DIRECTORATE						
Regeneration & Development	4,983	(2,157)	2,825	3,035	210	7.4%
Street Scene	33,885	(14,937)	18,948	18,851	(97)	-0.5%
Directorate Business Unit	446	-	446	426	(20)	-4.4%
Culture	284	(174)	110	135	25	22.8%
Property Services	3,965	(2,633)	1,333	1,203	(130)	-9.8%
Elections	133	-	133	133	0	0.0%
TOTAL COMMUNITIES	43,696	(19,902)	23,795	23,784	(12)	0.0%
OPERATIONAL & PARTNERSHIP SERVICES DIRECTORATE						
Legal Services and Democratic Services	5,152	(542)	4,610	4,184	(426)	-9.2%
Regulatory Services	1,838	(403)	1,435	1,330	(105)	-7.3%
Transformation, Performance and Partnerships	560	(87)	473	462	(11)	-2.3%
ICT	4,989	(1,165)	3,823	4,137	314	8.2%
Human Resources	3,807	(346)	3,461	3,177	(284)	-8.2%
Housing and Homelessness	8,808	(7,251)	1,557	1,343	(214)	-13.7%
TOTAL OPERATIONAL & PARTNERSHIP SERVICES	25,154	(9,795)	15,359	14,633	(726)	-4.7%
Chief Executives						
Chief Executive	513	-	513	500	(13)	-2.5%
Finance	53,316	(50,221)	3,096	2,968	(128)	-4.1%
Internal Audit	313	-	313	283	(30)	-9.6%
TOTAL CHIEF EXECUTIVES	54,143	(50,221)	3,921	3,750	(171)	-4.4%
TOTAL DIRECTORATE BUDGETS	354,461	(138,181)	216,280	217,228	947	0.4%
Council Wide Budgets	42,700	(887)	41,813	36,477	(5,336)	-12.8%
Appropriations to / from Earmarked Reserves				3,144	3,144	0.0%
NET BRIDGEND CBC	397,161	(139,068)	258,093	256,849	(1,245)	-0.5%

NB: Differences due to rounding of £000's

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CAPITAL MONITORING TO END OF DECEMBER 2017

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Main Scheme	Whole Scheme Budget*	Budget 17-18 (Council 20.12.17)	New Approvals	Virement	Slippage to 2018-19	Revised Budget 2017-18	Total Exp to date	Projected Spend	Over / (Under) spend	Comments
	£'000	£'000	£'000	£'000		£'000	£'000	£'000	£'000	
Education & Family Support										
Learning										
YSGOL BRYN CASTELL	96	96	-	-	-	96	10	96	-	Delegated Powers signed in early December for the urgent provision of new classrooms
PENYFAI PRIMARY	7,239	392	-	-	(357)	35	30	35	-	Scheme complete -outstanding payments expected
BRYNMENYN PRIMARY	8,360	7,010	-	-	-	7,010	5,990	7,010	-	Construction underway
GATEWAY TO THE VALLEYS SECONDARY SCHOOL	39,488	155	-	-	(150)	5	-	5	-	
COITY PRIMARY SCHOOL	8,560	77	-	-	-	77	(112)	77	-	Scheme complete - final account to be paid in current year
GARW VALLEY SOUTH PRIMARY PROVISION	10,800	8,327	-	-	-	8,327	3,590	8,327	-	Construction underway - awaiting a revised spend profile from QS
PENCOED PRIMARY	10,834	9,650	-	-	-	9,650	2,305	9,650	-	Construction underway - awaiting a revised spend profile from QS
GARW VALLEY PRIMARY HIGHWAYS	400	358	-	-	-	358	3	358	-	
PENCOED PRY SCH HIGHWAYS WORKS	370	332	-	30	-	362	229	362	-	Additional highways costs due to the hiring of temporary lights
BRYNMENYN SCHOOL HIGHWAYS WORK	807	807	-	-	-	807	353	807	-	
OGMORE COMPREHENSIVE	4,120	59	-	-	-	59	(88)	59	-	Scheme complete - final account to be paid in current year
MINOR WORKS	505	505	-	(30)	(475)	-	-	-	-	
HERONSBRIDGE SCHOOL	300	280	-	-	-	280	214	280	-	
EARLY YEARS CAPITAL	966	14	-	-	-	14	-	-	(14)	
SCHOOLS TRAFFIC SAFETY	500	319	-	-	(289)	30	21	30	-	Works planned in school summer holidays (July / August)
MAESTEG COMP HIGHWAYS	500	88	-	-	(80)	8	(6)	8	-	
EDUCATION S106 SCHEMES	-	-	3	-	-	3	3	3	-	Funded by S106
COMPLEX & MEDICAL NEEDS SCHOOLS	600	270	-	-	(100)	170	79	170	-	Works planned in school summer holidays (July / August)
TOTAL Learning	94,445	28,739	3	-	(1,451)	27,291	12,621	27,277	(14)	
Built Environment										
SOLAR PANELS CIVIC OFFICES	40	12	-	-	-	12	1	12	-	Completed as part of Civic Envelope Works - to be paid in current year
TOTAL Built Environment	40	12	-	-	-	12	1	12	-	
TOTAL Education & Family Support	94,485	28,751	3	0	-1,451	27,303	12,622	27,289	-14	
Social Services and Wellbeing										
BRYNGARW HOUSE	-	-	-	-	-	-	1	-	-	Budget held centrally for Minor Works
MINOR WORKS	121	43	-	(43)	-	-	-	-	-	Minor works
MULTI AGENCY SAFEGUARDING HUB (MASH)	205	205	-	-	(105)	100	-	100	-	Scheme approved in Oct 17
BAKERS WAY MINOR WORKS	-	-	-	70	(65)	5	5	5	-	Regulatory refurbishment works at Bakers Way delayed until after summer holidays
CARE STANDARDS	153	122	-	-	(100)	22	-	22	-	
HARWOOD HOUSE	286	255	-	-	-	255	258	255	-	
EXTRA CARE FACILITIES	3,000	1,500	-	-	-	1,500	341	1,500	-	Scheme due to be completed in 2018 - awaiting profile of spend from contractor
MODERNISATION OF HOMECARE WORKFORCE	72	63	-	-	-	63	36	63	-	
BRIDGELINK	30	30	-	-	-	30	-	30	-	
SPORTS FACILITIES	63	-	23	-	-	23	19	23	-	Payment for all weather pitch funded from an Escrow
TOTAL Social Services & Wellbeing	3,930	2,218	23	27	(270)	1,998	660	1,998	-	
Communities										
Street Scene										
PLAYGROUND FFORDD YR EGLWYS	75	25	-	-	-	25	-	25	-	Remainder of budget held for post contract work and remedials
PARKS PAVILIONS	1,011	111	-	-	-	111	(14)	111	-	
PORTHCAWL TOWN SEA DEFENCE	3,548	2,094	-	-	(1,072)	1,022	89	1,022	-	Contract has been awarded - awaiting update on spend from contractor by end of January

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	£'000	£'000	£'000	£'000		£'000	£'000	£'000	£'000	
D										
COYCHURCH CREM WORKS	280	280	-	-	-	280	259	280	-	
MEDIAL MEASURES - CAR PARKS	115	115	-	-	(110)	5	1	5	-	Investigations will commence shortly
COY PARKING ENFORCEMENT CAR	68	68	-	-	(68)	-	-	-	-	Vehicle will be purchased after the appointment of a Civil Parking Enforcement Officer (interviews taking place shortly)
SAFE ROUTES TO SCHOOL	786	711	75	-	-	786	167	786	-	Works have commenced. An additional £75k Safe Routes in Communities WG grant
ROAD SAFETY SCHEMES	241	115	-	(10)	-	105	44	105	-	
HIGHWAYS STRUCTURES	200	200	-	-	-	200	18	200	-	Anticipated start date Jan 18 for completion by end of financial year
HIGHWAYS MAINTENANCE	250	250	-	-	-	250	227	250	-	Schemes currently ongoing
A48 WATERTON TO LALESTON	100	-	100	-	-	100	-	100	-	WG Local Transport Fund Grant (Road Safety Capital)
PUBLIC RIGHTS OF WAY	40	40	-	-	-	40	15	40	-	
CARRIAGE RECONSTRUCTION	7,885	-	-	-	-	-	(17)	-	-	Final retentions due in current year
ATN ROUTE 2	-	-	-	-	-	-	1	-	-	
A48-A473 LINK RD	-	-	-	-	-	-	(2)	-	-	
METRO NATIONAL CYCLE NETWORK	421	421	-	-	-	421	5	421	-	Starting on site in January
REPLACEMENT OF STREET LIGHTING	500	500	-	-	-	500	75	500	-	
BRIDGE STRENGTHENING A4061	2,450	340	-	-	-	340	124	340	-	Investigations and design ongoing
COMMUNITIES MINOR WORKS	205	200	-	10	-	210	16	210	-	
RIVER PROTECTION MEASURES	203	203	-	-	-	203	39	203	-	One scheme complete. Further design and tender documents being prepared for others
RETAINING WALL REPLACEMENT BETTWS	175	175	-	-	(100)	75	21	75	-	Design complete, carrying out consultation prior to tender and construction
RESIDENTS PARKING BRIDGEND TOWN CENTRE	130	128	-	-	(128)	-	-	-	-	Able to progress when resources are available
COITY BY PASS/PARC DERWEN	-	-	-	-	-	-	4	4	4	
FLEET VEHICLES	500	500	-	-	(500)	-	2	-	-	Fleet replacement plan being drawn up - unlikely vehicles will be delivered this financial year
RELOCATE RECYCLING CENTRE	1,328	2	-	-	-	2	-	2	-	Scheme at planning application stage
HEOL SIMONSTONE/COYCHURCH ROAD	297	33	-	-	-	33	-	33	-	
S106 HIGHWAYS SMALL SCHEMES	61	77	23	-	-	100	91	100	-	S106 monies received for pedestrian crossing facilities
TOTAL Streetscene	20,869	6,588	198	-	(1,978)	4,808	1,165	4,812	4	
Regeneration & Development										
BRIDGEND BUSINESS SUPPORT NETWORK	120	120	-	10	-	130	101	130	-	
PORTHCAWL RESORT INVESTMENT FOCUS	168	168	-	-	-	168	36	168	-	
EU CONVERGENCE SRF BUDGET	90	90	-	(10)	(80)	-	-	-	-	
PURCHASE OF SALT LAKE CAR PARK, PORTHCAWL	3,509	3,509	-	-	-	3,509	-	3,509	-	Purchase of land at Salt Lake Car Park in Porthcawl approved in Dec 17
TOWN & COMMUNITY COUNCIL FUND	214	214	-	-	(164)	50	36	50	-	
NANTYMOEL COMMUNITY FACILITIES	200	200	-	-	(200)	-	-	-	-	Report went to Cabinet in Nov 17 to extend the deadline to 31 Mar 19 for the budget to be spent
BRIDGEND TOWNSCAPE HERITAGE	2,380	415	(18)	-	(7)	390	263	390	-	
PORTHCAWL TOWNSCAPE HERITAGE	1,007	225	58	-	-	283	211	283	-	WG grant for pipeline project in Porthcawl
TOTAL Regeneration & Development	7,688	4,941	40	-	(451)	4,530	647	4,530	-	
Property										
SCIENCE PARK DRAINAGE	200	200	-	-	(170)	30	4	30	-	Contract out to tender next financial year
UPGRADING INDUSTRIAL ESTATES	40	17	-	-	-	17	-	17	-	
BRIDGEND MARKET	20	19	-	-	-	19	11	19	-	
DDA WORKS	34	-	-	171	-	171	26	171	-	Budget held centrally for Minor Works
DDA WORKS AT CIVIC OFFICES	120	120	-	-	-	120	26	120	-	All building works complete at Civic with lift complete by end of Feb
MINOR WORKS	1,288	1,182	-	(379)	(75)	728	319	728	-	Budget held centrally for Minor Works. Some spend incurred on revenue cost centres and transferred at year-end
MAESTEG TOWN HALL	-	-	-	-	-	-	(2)	-	-	Retention payment for roof at Maesteg Town Hall to be paid this year
FIRE PRECAUTIONS MINOR WORKS	222	-	-	181	-	181	56	181	-	
BRYNCETHIN DEPOT FACILITIES	4,316	100	-	-	400	500	143	500	-	The project board is currently reviewing the proposals for this scheme
CIVIC OFFICE ENVELOPE	2,545	1,012	-	-	-	1,012	848	952	(60)	Scheme scheduled to be completed this financial year
Total Property	8,785	2,650	-	(27)	155	2,778	1,431	2,718	(60)	

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	£'000	£'000	£'000	£'000		£'000	£'000	£'000	£'000	
TOTAL Communities	37,342	14,179	238	-27	-2,274	12,116	3,243	12,060	-56	
Housing/Homelessness										
BRIGHTMENYNN HOMELESSNESS UNIT	120	120	-	-	-	120	-	120	-	Scheme approved in Oct 17 - BCBC met with builders in Jan and a more reliable projection will be known in Feb
MANDATORY DFG RELATED EXPEND	3,272	3,272	-	-	(500)	2,772	1,311	2,772	-	Budget committed
TARGET HARDENING GRANTS	-	-	-	-	-	-	3	-	-	Budget included above
HOUSING RENEWAL AREA	100	100	-	-	-	100	76	100	-	Budget included above
EMPTY HOMES GRANTS	-	-	-	-	-	-	89	-	-	Budget included above
COMFORT SAFE & SECURITY GRANTS	-	-	-	-	-	-	6	-	-	Budget included above
EMERGENCY REPAIR LIFETIME GRANT	-	-	-	-	-	-	30	-	-	Budget included above
ENABLE-SUPPORT FOR INDEPENDENT LIVING GRANT	-	-	170	-	-	170	75	170	-	WG Enable Grant
HOMES IN TOWN GRANT	-	-	-	-	-	-	168	-	-	Budget included above
TOTAL Housing/Homelessness	3,492	3,492	170	-	(500)	3,162	1,758	3,162	-	
ICT										
ICT LAPTOP REPLACEMENT	250	250	-	-	-	250	-	250	-	Projected to spend this financial year
COMPUTER EQUIPMENT	360	360	-	-	-	360	(1)	360	-	Scheme approved in Oct 17 and projected to spend this financial year
ICT DATA STORAGE	400	400	-	-	-	400	400	400	-	
DIGITAL MEETING SPACES	150	150	-	-	-	150	-	150	-	Scheme approved in Oct 17 and projected to spend this financial year
DIGITAL TRANSFORMATION	1,000	70	-	-	-	70	70	70	-	
TOTAL ICT	2,160	1,230	-	-	-	1,230	469	1,230	-	
Legal & Regulatory Services										
PURCHASE OF MAYORS CAR	23	23	-	-	-	23	-	23	-	Car being delivered in January
Total Legal & Regulatory Services	23	23	-	-	-	23	-	23	-	
TOTAL Operational & Partnership Services	5,675	4,745	170	0	-500	4,415	2,227	4,415	0	
GRAND TOTAL	141,432	49,893	434	-	(4,495)	45,832	18,752	45,762	(70)	

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TOTAL MOVEMENT ON EARMARKED RESERVES AS AT 31 DECEMBER 2017

Opening Balance 1 April 2017 £'000	Reserve	Movement as at Quarter 3		Closing Balance 31 December 2017 £'000
		Additions/ Reclassification £'000	Drawdown £'000	
	Corporate Reserves:-			
11,380	Capital Programme Contribution	889	(466)	11,803
8,451	Major Claims Reserve	62	-	8,513
8,103	Service Reconfiguration	-	(119)	7,984
2,335	Insurance Reserve	-	-	2,335
1,936	Digital Transformation	-	(232)	1,704
1,588	Change Management	-	(331)	1,257
1,268	ICT & Finance Systems	276	(13)	1,531
1,262	Asset Management Plan	-	(148)	1,114
-	Corporate Pressures Contingency	1,000	-	1,000
1,000	MTFS Budget Contingency	-	(200)	800
718	Building Maintenance Reserve	30	-	748
500	Welfare Reform Bill	-	-	500
249	Capital Feasibility Fund	102	(36)	315
182	DDA Emergency Works	-	(38)	144
138	Property Disposal Strategy	5	(58)	85
146	Public Realm	-	(63)	83
4	Waste Management Contract	-	(4)	-
39,260	Total Corporate Reserves	2,364	(1,708)	39,916
	Directorate Reserves:-			
1,036	Looked After Children	-	(62)	974
880	Wellbeing Projects	-	(129)	751
651	Directorate Issues	821	(48)	1,424
175	Car Parking Strategy	(175)	-	-
-	City Deal Reserve	598	-	598
431	School Projects Reserve	-	(24)	407
250	Property Reserve	-	(16)	234
250	Porthcawl Regeneration	80	-	330
250	Waste Awareness Reserve	-	(72)	178
171	Safe Routes to Schools	-	(61)	110
-	Chief Executive Partnership Reserve	97	-	97
50	Donations Reserve Account	3	-	53
25	Human Resources Reserve	-	(10)	15
20	Local Development Plan IT System	-	-	20
6	Webcasting Reserve	-	(4)	2
66	Partnership Reserve	(66)	-	-
31	Community Safety Reserve	(31)	-	-
4,292	Total Directorate Reserves	1,327	(426)	5,193

Opening Balance 1 April 2017 £'000	Reserve	Movement as at Quarter 3		Closing Balance 31 December 2017 £'000
		Additions/ Reclassification £'000	Drawdown £'000	
	Equalisation & Grant Reserves:-			
832	Highways Reserve	52	(125)	759
841	IFRS Grants	-	(326)	515
533	Special Regeneration Fund	-	(30)	503
201	Election Costs	-	(173)	28
196	Local Development Plan	-	-	196
174	Civil Parking Enforcement	-	-	174
15	Building Control Reserve	-	-	15
2,792	Equalisation & Grant Reserves	52	(654)	2,190
46,344	TOTAL RESERVES	3,743	(2,788)	47,299